

Policy Committee of the Whole  
Agenda  
November 18, 2019  
1:00 PM Qualicum Commons Library

**Mandate:** To Discuss and make Recommendations to the Board on all matters related to Policy and By-laws.

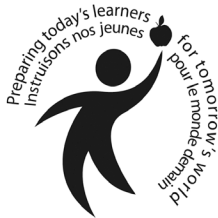
**Acknowledgment:** We live, play and work on the unceded lands of the Coast Salish Peoples. We thank the Nanoose and Qualicum Bands for sharing their territory with us.

**Introductions of those Present at the meeting:**

1. Items potentially going to First Reading (Intent and philosophy and edits)
  - Bylaw 1 –New Title – Board of Education
  - Bylaw 2 -- Board Structure
  - Bylaw 7 – Policy Development and Review with Worksheet
  - New Policy – Right to Engage in Peaceful Protests
2. Items potentially going to Second Reading (Line by Line content and edits)
  - Policy and AP 9000 – Information Management and Access
  - Policy 7011 -- Provision of Menstrual Products
3. Items potentially going to Third Reading (Final review)
  - Bylaw 3 – Meetings of the Board
  - Bylaw 6 – Indemnification
4. Other Business
  - Bylaw 4 – Banking
  - Bylaw 5 – Parent/Student Appeals to the Board of Education
  - Three Year Policy/Bylaw Review Plan (Attached)
5. Future Topics
  - Policy and AP 5020 – Field Experiences
6. Next meeting:  
January 20, 2020 1:00 PM Qualicum Commons Library

**Policy Related Questions to Consider  
From Board Bylaw 7**

1. What is the intent or rationale?
2. What is the impact on students and their families?
3. Is there consistency with Board philosophy, Mission Statement, goals and objectives? If not, why not?
4. How are consistencies with other policies, regulations, bylaws or legislation being ensured?
5. Is the issue of significance or of general public concern?
6. Is the policy or regulation written in concise and easily understood language?
7. Are there financial considerations?
8. What are the legal implications?



**PURPOSE**

A bylaw to provide for the determination of various procedures for the conduct of general school elections, ~~and~~ other trustee elections, **outline board role, trustee role and code of ethics.**

**I. ELECTION OF TRUSTEES:**

Under the *School Act*, the Board of Education may, by bylaw, determine various procedures and requirements to be applied in the conduct of trustee elections.

In School District No. 69 (Qualicum), under the *School Act*, trustee elections in the following trustee electoral areas are the responsibility of the Board of Education of School District No. 69 (Qualicum):

<u>No. of Trustees to be elected.</u>	<u>Electoral Areas to be represented</u>
1	E of the Regional District of Nanaimo, District of Lantzville
1	F of the Regional District of Nanaimo
2	G of the Regional District of Nanaimo, the City of Parksville, the Town of Qualicum Beach and
1	E of the Regional District of Powell River H of the Regional District of Nanaimo

The Board of Education wishes to establish various procedures and requirements under the authority of the *School Act* for trustee elections.

The Board of Education, in an open meeting of the Board, enacts as follows:

**1. Definitions**

The terms used shall have the meanings assigned by the *School Act* and the *Local Government Act*, except as the context indicates otherwise.

"Election" means a trustee election.

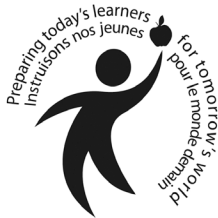
"Board" or "school board" means the Board of Education of School District No.69 (Qualicum).

**2. Application**

This bylaw applies to both general elections and by-elections and to those trustee elections carried out by other authorities, except as otherwise indicated.

**3. Resolution of Tie Votes after Judicial Recount**

In the event of a tie vote after a judicial recount, the tie vote will be resolved by conducting a lot in accordance with the *School Act* and the *Local Government Act*.



**4. Mandatory Advance Voting Opportunities and Local Government Special Voting Opportunities**

As required by the *Local Government Act* and the *School Act*, the mandatory advance voting opportunities are established as follows:

- i. on the tenth day before general voting day; and
- ii. for a trustee election that is the subject of an agreement or agreements with the local governments of the Regional District of Nanaimo, the City of Parksville, the Town of Qualicum Beach, the District of Lantzville or the Regional District of Powell River under which either the local government conducts all or part of the trustee election on behalf of the school board, or a local government election is conducted in conjunction with the trustee election: the date specified for the additional mandatory advance voting opportunity - as well as the date, location and voting hours of any special voting opportunities - in the general election bylaw of that local government, as it is amended from time to time, shall apply in the trustee electoral area or part of the trustee electoral area that is the subject of the agreement;
- iii. for a trustee election that is not the subject of an agreement referred to in (ii): the third day before general voting day.

**5. Additional Advance Voting Opportunities**

As authorized under the *Local Government Act* and the *School Act* the school board authorizes the chief election officer to establish additional advance voting opportunities for each election to be held in advance of general voting day and to designate the voting places, establish the date and the voting hours for these voting opportunities.

**6. Additional General Voting Opportunities**

As authorized by the *Local Government Act* and the *School Act*, the school board authorizes the chief election officer to establish additional voting opportunities for general voting day for each election and to designate the voting places and voting hours, within the limits set out in the *Local Government Act*, for such voting opportunities.

**7. Special Voting Opportunities**

As authorized under the *Local Government Act* and the *School Act*, the school board authorizes the chief election officer to establish special voting opportunities for each election and to designate the location, the date and the voting hours, within the limits set out in the *Local Government Act*, for such special voting opportunities.

**8. Public Access to Election Documents**

- i. The Board authorizes posting of nomination documents of trustee candidates on the website of School District No. 69 (Qualicum) until 30 days after declaration of the election results.

**TRUSTEE ELECTIONS BOARD OF EDUCATION**

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- ii. The Board authorizes but does not require chief election officers to post nomination documents of trustee candidates for public access on any or all of websites of the City of Parksville, Town of Qualicum, Regional District of Nanaimo and Regional District of Powell River, until such time as established by the bylaws of the relevant local government.
- iii. The Board authorizes posting of trustee candidates' campaign financing disclosure statements and declarations and supplementary statements and declarations on the website of School District No. 69 (Qualicum) until one year from general voting day.
- iv. The Board authorizes but does not require chief elections officers to post campaign financing disclosure statements for public access on any or all of websites of the City of Parksville, Town of Qualicum, Regional District of Nanaimo and Regional District of Powell River, until such time as established by the bylaws of the relevant local government.

**II. BOARD ROLE:**

**As the corporate body elected by the voters, the Board of Education is responsible for the development of goals and policies to guide the provision of educational services to students attending District schools and programs, in keeping with the requirements of government legislation and the values of the electorate.**

**Specific Areas of Responsibility**

**1. Accountability to Governments**

**The Board shall:**

- 1.1 **Act in accordance with all statutory requirements of federal and provincial legislation to implement educational standards and policies.**
- 1.2 **Perform Board functions required by governing legislation and existing Board policy.**

**2. Accountability to and Engagement of Community**

**The Board shall:**

- 2.1 **Make decisions that address the needs and demands of the district.**
- 2.2 **Establish processes and provide opportunities for community input**
- 2.3 **Communicate the district strategic plan, and achievements of students and staff to the community, at least annually.**
- 2.4 **Develop procedures for and hear appeals as required by statute and/or board policy.**
- 2.5 **Provide for two-way communication between board and stakeholder groups.**



2.6 Meet regularly with municipal governments and other educational/public service or business governing authorities to achieve educational ends.

2.7 Model a culture consistent with district values.

3. Planning

The Board shall:

3.1 Provide overall direction for the district by establishing a vision, values and strategic issues to be addressed.

3.2 Develop and approve the district's long term strategic plan.

3.3 Annually set district goals and key results, aligned with the district's strategic plan

3.4 Monitor progress toward the achievement of student outcomes and other desired results.

3.5 Annually evaluate the effectiveness of the district in achieving established goals and desired results.

4. Policy

The Board shall:

4.1 Identify the purpose to be achieved and the criteria for a new policy.

4.2 Make the final decision as to the approval of all policy statements.

4.3 Evaluate policy impact to determine if policy has created the desired change.

4.4 Determine policies and bylaws which outline how the board is to function.

4.5 Delegate authority to the superintendent and define commensurate responsibilities.

5. Board/Superintendent Relations

The Board shall:

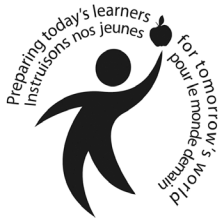
5.1 Select the superintendent

5.2 Provide the superintendent with clear corporate direction.

5.3 Delegate in writing, administrative authority and identify responsibility subject to the provisions and restrictions in provincial legislation and regulations.

5.4 Evaluate the superintendent and review compensation in accordance with the superintendent's contract.

5.5 Respect the authority of the superintendent to carry out executive action and support the superintendent's actions which are exercised within the delegated discretionary powers of the position.



**6. Political Advocacy**

**The Board shall:**

- 6.1 Address external issues in a manner consistent with district values.**
- 6.2 Make decisions regarding British Columbia School Trustee Association (BCSTA) and British Columbia Public Sector Employees' Association (BCPSEA) issues.**
- 6.3 Advance district positions and priorities through relevant provincial organizations and associations.**

**7. Board Development**

**The Board shall:**

- 7.1 Annually evaluate the Board's effectiveness.**
- 7.2 Annually develop a Board development plan aligned with District priorities.**

**8. Fiscal Accountability**

**The Board shall:**

- 8.1 Approve process and timelines for budget deliberations.**
- 8.2 In collaboration with the superintendent, identify assumptions and draft priorities for the creation of the annual budget.**
- 8.3 Approve the annual budget which aligns with key goals and the strategic plan.**
- 8.4 Annually approve the district's facilities planning document.**
- 8.5 Annually appoint or reappoint the auditor and approve the terms of engagement.**
- 8.6 Review annually the audit report and management letter.**
- 8.7 Provide direction regarding the mandate for local employee negotiations.**
- 8.8 Make decisions regarding ratification of memoranda of agreement with bargaining units.**
- 8.9 Approve the acquisition and disposition of district land and buildings.**
- 8.10 Approve tender selection for contracts over \$50,000 (fifty thousand dollars)**
- 8.11 Approve construction projects in excess of \$500,000 (five hundred thousand dollars)**

**9. Selected Responsibilities**

- 9.1 Establish parameters for early retirement incentive plans.**
- 9.2 Approve local school calendars, as requested in accordance with legislation.**
- 9.3 Approve Board/Authority Authorized Courses**
- 9.4 Hear appeals on the reconsideration of resource materials which are challenged.**
- 9.5 Approve the naming of educational facilities and land.**



- 9.6 Recognize students, staff and community members.
- 9.7 Approve school catchment areas.
- 9.8 Approve transportation service level changes.
- 9.9 Approve District partnerships.

### III. ROLE OF THE TRUSTEE:

As members of the corporate board, trustees are accountable to the public for the collective decisions of the board and for the delivery and quality of educational services. A trustee must serve the community as an elected representative, but the trustee's primary task is to act as a member of a corporate board. A trustee acting individually has only the authority and status of any other citizen in the district.

#### Specific Responsibilities:

1. Support the decision of the Board and monitor progress to ensure decisions are implemented.
2. Strive to develop a positive and respectful learning and working culture both within the board and the district.
3. Become familiar with, and adhere to, the Trustee Code of Ethics.
4. Bring to the attention of the Board any issues that may significantly affect the District, and interpret the needs of the community to the board.
5. Refer queries, issues or problems raised by a parent or community member about a teacher or classroom, to the teacher or about a principal or a school, to the principal and, where appropriate, inform the Superintendent or designate. Also refer to School District 69 Board Policy 6005 *Resolution of Concerns*.
6. Act as a liaison to assigned schools according to purpose and parameters as outlined in Liaison Schools- Purpose and Parameters document.
7. Keep the Board and the Superintendent informed in a timely manner of matters coming to his/her attention that might affect the district.
8. Provide the Superintendent with counsel and advice, giving the benefit of the trustee's judgment, experience and familiarity with the community.
9. Come prepared to board meetings, participate in, and contribute to, the decisions of the board in order to provide the best solutions possible for the education of children within the district.



TRUSTEE ELECTIONS BOARD OF EDUCATION

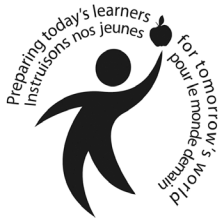
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10. If a personal disagreement arises between a member of the team and another member, a one to one meeting between the two should be arranged to deal with and resolve the disagreement.
11. If there is any doubt about contacting employees of the district, the Superintendent or the Secretary Treasurer should be contacted first.
12. Strive to develop a positive and respectful learning and working culture both within the board and the district.
13. Each member of the Board has the responsibility of being loyal to the District.

IV. TRUSTEE CODE OF ETHICS:

1. It is vital that the Board of Education commits itself and its members to conduct which is appropriate and ethical. All personal interactions should be respectful and should acknowledge the worth of each person.
2. In compliance with the B.C. Human Rights Code, trustees will endeavor to ensure that all schools in School District 69 (Qualicum) provide the best quality education possible for all of our students regardless of their ability, sex, sexual orientation, gender identity or expression, creed, social standing or any physical or mental disability conditions.
3. Trustees must devote time, thought and study to the duties and responsibilities of being a trustee so as to be able to render effective and competent decisions.
4. Trustees must represent the best interests of the entire district. This representation must supersede any conflicting loyalty such as that to advocacy or interest groups, other boards or staff, or as a user of the district's services.
5. Trustees must work together to communicate to the electorate the facts about our schools.
6. Trustees as individuals have no Board authority. All relationships must be conducted based on this fact. Media interviews must be handled by the Board Chair, Vice-chair or Superintendent unless expressly delegated to the individual trustee.



- 7. All in camera business is to be kept strictly confidential.
- 8. Trustees must respect the Superintendent's responsibility for the day-to-day administration of the district.
- 9. Trustees are expected to refer all complaints and criticisms to the proper process.
- 10. Trustees should avail themselves of opportunities to increase their potential as board members through participation in professional development such as conferences, workshops and training made available through BCSTA and other local and provincial agencies.
- 11. The board as a whole has to take responsibility to resolve potentially dysfunctional situations and strive to build dynamics that demonstrate:
  - 11.1 A commitment to collaborative decision-making
  - 11.2 A commitment to doing the homework and sharing responsibility
  - 11.3 A commitment to contributing to public meetings in a way that earns public confidence in the work of the Board
  - 11.4 commitment to put the good of the school system before individual political agendas
  - 11.5 A commitment to focus at least as much on assessing the value of initiatives as in controlling costs

V. TITLE

This bylaw may be cited as "School District No.69 (Qualicum) ~~Trustee Elections~~ Board of Education Bylaw No. 1."

Read a first time this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_.

Read a second time this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_.

Read a third and final time, passed and adopted this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_.

\_\_\_\_\_  
CHAIRPERSON OF THE BOARD

\_\_\_\_\_  
SECRETARY TREASURER



## **PURPOSE**

A bylaw to ~~provide for the various procedures and conduct of meetings.~~ **set out processes for inaugural meetings, election of the chairperson and vice chairperson, appointment of trustee representatives, trustee remuneration, and duties of the chairperson and presiding officers.**

## **I. INAUGURAL MEETINGS**

1. ~~In an election year, Tthe~~ Inaugural Meeting of the Board of Education, ~~in each year following Trustee Elections,~~ shall be held on the first Monday after November 1.
2. The Chairperson of the Inaugural Meeting shall be the Secretary Treasurer until such time as the Chairperson of the Board has been elected.
3. Election of the Chairperson shall be in accordance with the procedures outlined in Section II.
4. The interim Chairperson shall announce the results of the trustee elections prior to the swearing-in ceremonies.
5. The Swearing of Oaths and the taking of Declarations shall be done by the Secretary Treasurer, or by a Judge of a Court of Record or by a Justice.
6. The interim Chairperson shall call for nominations for Chairperson of the Board by ballot and then declare nominations closed. A ballot vote shall be held and that person receiving more than one-half of the total number of votes cast shall be declared elected. If no person receives a clear majority, the person with the least number of votes shall be dropped and a further ballot conducted. If a tie vote shall continue to occur, the meeting shall be adjourned for a period of not more than one week to a time when all members of the Board are able to be present. **This process will continue until a chairperson is elected.**
7. Following the election of the Chairperson of the Board the order of business shall be:
  - a. Election of a Vice Chairperson of the Board
  - b. Motion to destroy the nomination and election ballots
  - c. Passage of Banking Resolutions
  - d. Discussion of Committee and Representative Appointments
8. The election of Vice Chairperson shall follow the same procedure as that for the Chairperson.

## **II. ANNUAL ELECTION OF CHAIRPERSON & VICE CHAIRPERSON OF THE BOARD**

(non-election years)

1. The Chairperson and the Vice Chairperson shall be elected for a term of one year commencing September 1<sup>st</sup> of each year, except in election years.



## SCHOOL DISTRICT No. 69 (QUALICUM)

### BOARD BYLAW 2

### BOARD STRUCTURE

(Page 2 of 3)

The election shall be held at the Regular Board Meeting held in August of each year, except in election years. In an election year, the Chairperson and Vice Chairperson terms will extend up to the trustee elections.

2. Until the Board Chairperson is elected, the Interim Chairperson of the meeting shall be the Secretary Treasurer.
3. The interim Chairperson shall call for nominations by ballot for Chairperson of the Board and then declare nominations closed. A ballot vote shall be held and that person receiving more than one-half of the total number of votes cast shall be declared elected. If no person receives a clear majority, that person with the least number of votes shall be dropped and a further ballot conducted. If a tie vote shall continue to occur, the meeting shall be adjourned for a period of not more than one week to a time when all members of the Board are able to be present. **This process will continue until a chairperson is elected.**
4. Following the election of Chairperson of the Board, the order of business shall be:
  - a. Election of Vice Chairperson of the Board;
  - b. Passage of Banking Resolutions.
  - c. Discussion of Committee and Representative Appointments.
5. The election of the Vice Chairperson of the Board shall follow the same procedure as that for the Chairperson of the Board.

Reference: **Section 67** of the *School Act*

### III. APPOINTMENT OF TRUSTEE REPRESENTATIVES

The Chairperson of the Board of Education shall annually appoint Trustee Representatives to External and District Internal Committees.

Trustee representation and participation on committees shall be approved by the Board of Education.

### IV. TRUSTEE REMUNERATION

1. Trustee Remuneration will be established as follows:
  - In the first year of the term the remuneration will be the previous year's Provincial Average Trustee Remuneration as established by BCSTA
  - In all subsequent years of a term, the remuneration will be increased by the Consumer Price Index of the previous calendar year
2. ~~Each Trustee shall receive an annual remuneration of which two thirds is paid as remuneration and one third is paid as an expense allowance. The remuneration and expense allowance shall be paid on a monthly basis.~~



**SCHOOL DISTRICT No. 69 (QUALICUM)**

**BOARD BYLAW 2**

**BOARD STRUCTURE**

(Page 3 of 3)

- 2.3.** The Chairperson shall receive an additional 20% of the base Trustee Remuneration. The Vice-Chairperson will receive an additional 10% of the base Trustee Remuneration.
- 3.4.** Each Board, during budget deliberations in the fourth year of its term, shall review the Trustees' Remuneration and make any adjustments the Board deems appropriate.

**V. CHAIRPERSON AND PRESIDING OFFICERS**

- 1. The Chairperson shall preside at all meetings of the Board, shall perform all duties imposed by the statutes and shall perform such other duties as may be prescribed by law or by action of the Ministry of Education.
- 2. The Vice Chairperson shall have the powers and duties of the Chairperson, in the Chairperson's absence or during the Chairperson's disability, and such other powers and duties as the Board may from time to time determine.
- 3. In the event that neither the Chairperson nor the Vice Chairperson is able or willing to take the Chair the presiding officer shall be such person as the Board may elect for that meeting.
- 4. The presiding officer shall rule on all points of order and shall state reasons and the authority for ruling when making a ruling.

A Board member shall have the right to appeal the presiding officer's ruling.

An appeal may only be requested immediately after a ruling and before resumption of business.

**VI. TITLE**

This bylaw may be cited as "School District No.69 (Qualicum) Board Structure Bylaw No. 2."

Read a first time this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

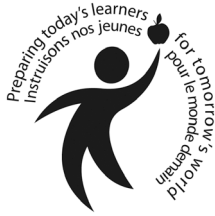
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\_\_\_\_\_  
CHAIRPERSON OF THE BOARD

\_\_\_\_\_  
SECRETARY TREASURER

BYLAW AND POLICY DEVELOPMENT AND REVIEW



BYLAW

The Board of Education believes that one of its major responsibilities is to provide leadership in education through setting Policy/By-law in accordance with both local circumstances and provincial directions. The Board's objective in establishing policy is to provide direction and guidance in the operation of the School District and its schools. Policy will generally be broad enough to allow discretionary action, yet specific enough to provide clear direction to those responsible for implementing policy decisions of the Board. ~~and the opportunity for the~~ **The Superintendent will be responsible for the development of** ~~to exercise professional judgement in the administration (Administrative Procedures that accompany Board policies.)~~ of the District.

It shall be the Board's ~~practice policy~~ **practice** to follow a specific process of policy making, the aim being not only to ensure the best possible results but also to encourage all appropriate participation by ~~our professional staff~~ **all staff, representatives of partner groups**, and the community, ~~thereby contributing to the successful implementation of most policies.~~ The Board will ensure that its ByLaws and Policies will be accessible to all ~~staff, its partners and other citizens in the community.~~ **staff, its partners and other** citizens in the community.

**In consideration of the development of or amendments to bylaws and policies:**

1. The Board of Education is responsible for establishing bylaws and policy to guide those employees to whom the Board delegates specific and general administrative and management duties.
2. **Development of or amendments to bylaws and policies shall be within the oversight of the Board's Standing Policy Committee of the Whole, which will deliberate in public and with the involvement of advisors the committee. Recommendations will flow from the committee to the Board as part of the Board's monthly public Board meetings.**
3. **Bylaws and policies will be developed in keeping with the definitions below.**
4. **Bylaws and Administrative Proedures will be formatted according to need. Policies will be formatted with the following headings**

- Context (preamble, whereas statement)**
- Policy Statement (clear statement of action or intent)**
- Guiding Principles (board beliefs)**
- Definitions**
- References (statutory, policy, contractual)**
- Dates of Adoption/Amendment**

5. Unless expressly required to be exercised by bylaw, all powers of the Board may be exercised by bylaw, by resolution or by Board Policy.

BYLAW AND POLICY DEVELOPMENT AND REVIEW



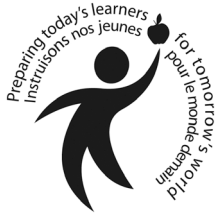
6. The formal adoption of bylaws and policies shall be by three readings of the Board and recorded in the minutes. Only those written statements so adopted and recorded shall be regarded as official Board Policy. The Board is committed to a consistent, open and fair process for the development of policy prior to, and accompanying, the three readings required for adoption.
7. The formal adoption of bylaws of the Board shall be by three distinct readings. The Board shall not give a bylaw more than two readings at any one meeting unless the members of the Board who are present at the meeting unanimously agree to give the bylaw all three readings at that meeting.
8. Policies may be proposed for adoption, revision or appeal by any member of the board, staff member, student, parent or member of the community, by utilizing the worksheets for “New Policy Development” or for “Request for Policy Revision” attached to this Bylaw.
9. ~~In the spirit of collaboration the Board Policy Committee will review with the Policy Advisory Committee (stakeholder representatives) all policy and procedures work.~~
10. When appropriate, the Superintendent shall seek legal advice on the intent and wording of the policy.
11. The Board may request the Superintendent to change an administrative procedure to Board Policy and will provide the rationale for same.
12. The Superintendent must inform the Board of any changes to administrative procedures.
13. The Board may also repeal a Policy and subsequently delegate, to the Superintendent, authority over this area. The Superintendent may choose to then develop an Administrative Procedure relative to this matter.
14. The Board shall review each policy biannually.

GUIDING PRINCIPLES

When a proposed bylaw, policy or administrative procedure is being developed or reviewed, the following questions shall be considered:

1. **What is the intent or rationale?**
2. **What is the impact on students and their families?**
3. **Is there consistency with Board philosophy, mission statement, goals and objective? If not, why not?**
4. **How will consistency with other policies, regulations, bylaws or legislation be ensured?**
5. **In what ways is the issue of significance or of general public concern?**

BYLAW AND POLICY DEVELOPMENT AND REVIEW



6. Is the policy or regulation written in concise and easily understood language? If not, what could be changed?
7. What, if any, are the financial considerations?
8. What, if any, are the legal implications?

DEFINITIONS

**Bylaw:** A rule or set of rules that defines the operation of an organization and that establishes governance of the internal affairs of the organization.

**Policy:** A set of rules that both describe and prescribe what will be expected in particular situations that are within the requirements of an organization.

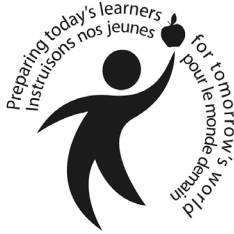
**Administrative Procedures:** A set or system of rules that govern the procedures for managing an organization. These procedures are meant to establish efficiency, consistency, responsibility, and accountability

STATUTORY REFERENCES: *School Act* : Sections 65(4), 68(1), 68(4), and 85(2)

CONTRACTUAL REFERENCES:

POLICY REFERENCES:





**Context:**

The Board recognizes international law through the UN Declaration of Human Rights (1948 Article 19) which guarantees the right to freedom of expression, The Canadian Bill of Rights (1960 Section 1 d) which guarantees freedom of speech and the Canadian Charter of Rights and Freedoms (1981 Fundamental Freedoms section c) which guarantees freedom of peaceful assembly.

**Policy Statement:**

The Board of Education supports the efforts of students to engage in peaceful protests on issues of importance to them as part of their learning experience.

No student be penalized for participating in peaceful protests.

**Guiding Principles:**

The Board of Education believes in the right to freedom of expression, speech and peaceful assembly.

The Board believes in the right of people to disagree with Governing bodies and to exercise that disagreement through peaceful protest.

**Definitions:**

**References:**

- Declaration of Human Rights (United Nations 1948)
- The Canadian Bill of Rights (1960)
- Canadian Charter of Rights and Freedoms (1981)

**Dates of Adoption and Amendment:**

Board Policy Committee of the Whole

Three Year Policy/Bylaw Review Plan

Principles:

- Each policy and bylaw to be reviewed in accordance with Trustee Terms and Strategic Plan (every 4 years currently)
- Work distributed over the whole period when schools are in session (7-8 meetings per year)
- Policies rewritten in line with Bylaw 7
- First readings/reviews only in this plan

November 2019

- Bylaws 1, 4 and 5
- Bylaw 2 (with rewrites)
- Bylaw 7 (with rewrites)
- New policy re: student protests
- New Bylaws from handbook

December 2019 (No Meeting)

January 2020

- 5020-- Field Experiences (early review)
- 3001 – Living Wage
- 3003 – Framework for Enhancing Student Learning

February 2020

- 3004 -- School Closure Consolidation or Reconfiguration
- 3050 – Cooperation of School and Learning Communities
- Other Governance related policies

March 2020 (No Meeting)

April 2020

- Catch up Meeting re: Bylaws and Governance (If Needed)

May 2020

- 4001 – Capital Project – Tendering Purchase and Disposal
- 4002 – Purchasing and Disposal of Supplies and Equipment
- 4007 – School Bus Disposal
- 4009 – Sustainable Practices

June 2020

- 4003 -- New Repurposed Facilities
- 4004 – Video Monitoring
- AP Standalones relating to Facilities

Board Policy Committee of the Whole

Three Year Policy/Bylaw Review Plan

September 2020

- 4005 – Financial Reporting
- 4006 – Accumulated Operating Surplus
- 4008 – School Generated Funds

October 2020

- AP standalones relating to Administration and Finance
- Any other Administration and Facilities Policies and AP's

November 2020

- Catch up meeting re: Administration and Facilities (If needed)

December 2020 (No Meeting)

January 2021

- 5000 – Communicating Student Learning
- 5004 – Student Promotion-Placement
- 5001 – Conduct of Coaches

February 2021

- 5003 – Internet Access and Network Citizenship
- AP Stand-alones related to Instruction
- 5002 – Field Experiences (if not already reviewed)
- Any other Instruction related policies

March 2021 (No Meeting)

April 2021

- 6000 – Vacation Extensions – Teachers
- 6001 – Employee Health Wellness and Attendance
- 6002 – Recognition of Retirement and Long-term Service

May 2021

- 6003 – Employee Conflict of Interest
- 6004 – Workplace and Harassment
- 6005 -- Bullying Resolution of Complaints

June 2021

- AP Standalones related to Personnel (there are 9 in total)

September 2021

- AP Standalones related to Personnel (Cont.)
- Other Policies related to Personnel
- Catch up meeting as necessary

Board Policy Committee of the Whole

Three Year Policy/Bylaw Review Plan

October 2021

- 7000 – Safe Caring and Inclusive School Communities
- 7001 – Student Discipline
- 7002 – Substance Use – Student

November 2021

- 7003 – Student Fees and Band Instruments
- 7004 – Student Catchment Areas Cross Boundary
- 7005 – Transportation of Students by District Bus Service
- 7006 – Corporate Community Sponsorship

December 2021 (No Meeting)

January 2022

- 7007 – Reporting of Suspected Child Abuse and Neglect
- 7008 – Student Records
- 7009 – Emergency Preparedness

February 2022

- AP Standalones related to Student Services
- Other Student Service Related Policies

March 2022 (No Meeting)

April 2022

- Catch up Meeting if necessary

May 2022

- 8000 – Impairment in the Workplace
- 8001 – Health and Safety of Employees in the Workplace

June 2022

- 8002 – Student Health – Common Medical Conditions
- 8003 – Toward a Scent Considerate Workplace
- 8004 – Physical Restraint and Seclusion of Students

September 2022

- AP Standalones related to Health and Safety
- Other Policies related to Health and Safety
- 9000 – Information Management and Access

October 2022

- Catch up Meeting if necessary